

# BOARD OF PUBLIC WORKS

## *Vision*

The Lewes Board of Public Works exists to improve the quality of life of the customers we serve by providing quality and reliable utility services.

## *Mission*

We are dedicated to providing our customers with electric, water, wastewater, stormwater management, and other value-added services in a safe, reliable, and economic manner with sound business practices, sustainable growth, community engagement, economic development, and environmental stewardship.

## SPECIAL MEETING

November 19, 2024

1:00 p.m.

City Hall Council Chambers

114 E Third Street, Lewes

ZOOM: <https://lewesbpw.zoom.us/j/88195787219>

## Agenda

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL

### **Board Members**

*Thomas Panetta*

*Barbara Curtis*

*D. Preston Lee, P.E.*

*Richard Nichols*

*Bob Heffernan*

### **Ex-Officio Members**

*Andrew Williams, Mayor*

*Austin Calaman, General Manager*

*Robin Davis, Assistant General Manager*

*Michael Hoffman, Legal Counsel*

3. Open forum/general discussion on awarding the bid for the new Lewes BPW water tower. INFORMATION/DISCUSSION/ACTION (Austin Calaman and GMB)
4. Open forum/general discussion on pursuing supplemental funding of \$1,000,000.00 from DHSS for the additional cost of the water tower project. INFORMATION/DISCUSSION/ACTION (Austin Calaman and GMB)
5. Open forum/general discussion on hiring RKL for recruitment services. INFORMATION/DISCUSSION/ACTION (Tom Panetta and Mike Hoffman)
6. Open forum/general discussion on the appointment of Robin Davis to Interim General Manager. INFORMATION/DISCUSSION/ACTION (Tom Panetta)

and Mike Hoffman)

**7. Open forum/general discussion on an Interim General Manager salary adjustment. INFORMATION/DISCUSSION/ACTION (Tom Panetta and Mike Hoffman)**

**8. CALL TO THE PUBLIC:**

*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting, each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter, and individual members of the Board may ask that a matter be put on a future agenda.*

**9. CALL TO THE PRESS**

**10. Executive Session-** *Discussion of an individual citizen's qualifications to hold a job or pursue training unless the citizen requests that such a meeting be open. This provision shall not apply to the discussion by a licensing board or commission which is subject to the provisions of § 8735 of this title, of an individual citizen's qualifications to pursue any profession or occupation for which a license must be issued by the public body in accordance with Delaware law. A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation; Personnel matters in which names, competency and abilities of an individual employees or students are discussed, unless the employee or student requests that such a meeting be open. 29 Del C § 10004, (b)(1), (b)(4), (b)(9).*

**11. Return to open session.**

**12. Discussion and action on items from Executive Session, if applicable.**

**13. ADJOURNMENT**

*The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.*

**THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.**  
*Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.*

**\*Public comment during any agenda item is limited to a maximum of three minutes per person. Time cannot be transferred from one individual to another.**

**Posted: November 12, 2024, 1:00pm**