

BOARD OF PUBLIC WORKS

Vision

The Lewes Board of Public Works exists to improve the quality of life of the customers we serve by providing quality and reliable utility services.

Mission

We are dedicated to providing our customers with electric, water, wastewater, stormwater management, and other value-added services in a safe, reliable, and economic manner with sound business practices, sustainable growth, community engagement, economic development, and environmental stewardship.

Regular Meeting

September 25, 2024

4:00 p.m.

City Council Chambers

114 E. Third Street

ZOOM: <https://lewesbpw.zoom.us/j/84202151112>

Agenda

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

Thomas Panetta

Barbara Curtis

D. Preston Lee, P.E.

Richard Nichols

Bob Heffernan

Ex-Officio Members

Andrew Williams, Mayor

Austin Calaman, General Manager

Robin Davis, Assistant General Manager

Michael Hoffman, Legal Counsel

3. CONSENT AGENDA

a. Receive Vice-President Report

b. Receive Secretary Report

- [March 28, 2024](#) Regular Meeting minutes
- [April 22, 2024](#) Joint Meeting minutes
- [June 26, 2024](#) revised regular meeting minutes
- [July 1, 2024](#) Open Session of Executive Meeting
- [July 22, 2024](#) Finance Committee Minutes
- [July 18, 2024](#) Open Session of Executive Meeting
- [July 24, 2024](#) Regular meeting minutes

- c. Receive Treasurer Report
 - [August R&E](#)
 - [YTD R&E](#)
 - [Cash Graph](#)
 - d. Receive Asst. Treasurer Report
4. Receive the [Inframark Report](#).
- [Veolia Report](#)
 - [Pump Station List](#)
 - [Completed Works Orders](#)
5. Receive the President's Report.
6. Receive the [General Managers Report](#).

[New Business](#)

7. Open forum/general discussion on the acceptance of [Olde Town at Whites Pond](#) BPW improvements. INFORMATION/DISCUSSION/ACTION (Austin Calaman, Robin Davis, Michael Hoffman and GMB)
8. Open forum/general discussion on the proposed [antennae design](#) (aesthetics) for the Schley Ave Water Tower from T-Mobile. INFORMATION/DISCUSSION/ACTION (Austin Calaman, GMB)
9. Open forum/general discussion on Crane 1 proposals at the WWTF. INFORMATION/DISCUSSION/ACTION (Austin Calaman and GMB)
- [Recommendation of Award](#)
 - [Motorization of bridge proposal](#)
 - [Runway Square proposal](#)
10. Open forum/general discussion on Semi Annual Hydrant Flushing. INFORMATION/DISCUSSION/ACTION (Austin Calaman)
11. Open forum/general discussion on [Semi Annual Household Hazardous Waste and Drug Takeback](#). INFORMATION/DISCUSSION/ACTION (Austin Calaman)
12. Open forum/general discussion on the Finance Committee [Debt Service Coverage Ratio policy](#) recommendation. INFORMATION/DISCUSSION/ACTION (Richard Nichols and Kimberly Bellere)
13. Open forum/general discussion on the Finance Committee [Developer's Agreement policy recommendation](#). INFORMATION/DISCUSSION/ACTION (Richard Nichols and Kimberly Bellere)

- 14.**Open forum/general discussion on the [City of Lewes ADU ordinance](#).
INFORMATION/DISCUSSION/ACTION (Austin Calaman, Bob Heffernan and Thomas Panetta)
- 15.**Open forum/general discussion on the [Virden Subdivision Development Agreement](#). INFORMATION/DISCUSSION/ACTION (Austin Calaman, Robin Davis, Michael Hoffman)
- 16.**Open forum/general discussion on potential [change order for the caustic tank replacement](#) under the Teal Construction Wellfield Header Pipe Project. INFORMATION/DISCUSSION/ACTION (Austin Calaman, Robin Davis, GMB)

Old Business

- 17.**Open forum/general discussion on the new watermain canal crossing update.
INFORMATION/DISCUSSION/ACTION (Austin Calaman and GMB)
- 18.**Open forum/general discussion on the Hoornkill project update.
INFORMATION/DISCUSSION/ACTION (Austin Calaman and GMB)
- 19.**Open forum/general discussion on Fourth Street and Park Avenue project update.
INFORMATION/DISCUSSION/ACTION (Austin Calaman and GMB)
- 20.**Open forum/general discussion on the WWTP long range plan update.
INFORMATION/DISCUSSION (Thomas Panetta)
- 21.**BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).
- 22.**CALL TO THE PUBLIC:
Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting, each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter, and individual members of the Board may ask that a matter be put on a future agenda.
- 23.**CALL TO THE PRESS
- 24.**Executive Session- A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation; and discussion of the content of documents, excluded from the definition of "public record" in § 10002 of this title where such discussion may disclose the contents of such documents." .29 Del C § 10004, (b)(4), (b)(6). Review executive minutes from August 23, 2024, August 28, 2024, and September 3, 2024.
- 25.**Return to open session.

26. Discussion and action on items from Executive Session, if applicable.

27. ADJOURNMENT

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.
Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.

*Public comment during any agenda item is limited to a maximum of three minutes per person. Time cannot be transferred from one individual to another.

Posted: September 18, 2024- 4:00pm