

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value-added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

Regular Meeting

June 26, 2024

4:00 p.m.

City Council Chambers

114 E. Third Street

ZOOM: <https://lewesbpw.zoom.us/j/84501138143>

Agenda

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

Thomas Panetta

Barbara Curtis

D. Preston Lee, P.E.

Richard Nichols

Bob Heffernan

Ex-Officio Members

Andrew Williams, Mayor

Austin Calaman, General Manager

Robin Davis, Assistant General Manager

Michael Hoffman, Legal Counsel

3. CONSENT AGENDA

- a. Receive Vice-President Report
- b. Receive Secretary Report- [Review January 24, 2024, Regular Meeting minutes.](#)
- c. Receive Treasurer Report
 - [May R&E](#)
 - [YTD R&E](#)
 - [2024 Cash Graph](#)
- d. Receive Asst. Treasurer Report

4. Receive the [Inframark Report.](#)

- [Attachments](#)

5. Receive the President's Report.

6. Receive the [General Managers Report.](#)

New Business

7. Open forum/general discussion on the selection of members for the finance committee. INFORMATION/DISCUSSION/ACTION (Richard Nichols)

Proposed

- Austin Calaman
- Kimberly Bellere
- Richard Nichols
- Robert Heffernan
- Amy Marasco
- Mike Hogan
- Calvin R Jaber
- Carolyn Jones

8. Open forum/general discussion on the ex-officio member of the BPW to the Lewes Planning Commission. INFORMATION/DISCUSSION/ACTION (Tom Panetta)

9. Open forum/general discussion on the BPW mitigation committee. INFORMATION/DISCUSSION/ACTION (D. Preston Lee P.E.)

10. Open forum/general discussion on the [Tranquility at Breakwater Development Agreement](#). INFORMATION/DISCUSSION/ACTION (Austin Calaman, Robin Davis and Michael Hoffman)

11. Open forum/general discussion on the updated holiday policy for the handbook. INFORMATION/DISCUSSION/ACTION (Austin Calaman and Michael Hoffman)

Old Business

12. Open forum/general discussion on the WWTP long range plan update and an update from the Wastewater Treatment Plant Contingency Committee. INFORMATION/DISCUSSION (Thomas Panetta and Barbara Curtis)

13. CALL TO THE PUBLIC:

Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting, each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.

14. CALL TO THE PRESS

15. **Executive Session-** *A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation and personnel matters in which the names, competency and abilities of individual employees or students are discussed, unless the employee or student requests that such a meeting be open ".29 Del C § 10004(b)(4), (b)(9). Review executive minutes from March 28, 2024, April 24, 2024, May 10, 2024, May 15, 2024, and May 22, 2024.*

16. Return to open session.

17. Discussion and action on items from Executive Session, if applicable.

18. ADJOURNMENT

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.
Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.

***Public comment during any agenda item is limited to a maximum of three minutes per person. Time cannot be transferred from one individual to another.**

Posted: June 18, 2024- 4:00pm